

## HOW TO OBTAIN A BUILDING PERMIT IN FAYETTE COUNTY

### RESIDENTIAL, COMMERCIAL OR PUBLIC BUILDINGS

**STEP #1** Apply for a septic permit at the Fayette County Office of Planning and Development. The fee is \$500.00 (**check or money order only**) payable to Treasury, State of Tennessee. Once application is received, an environmentalist from the Tennessee Department of Environment and Conservation, Division of Ground Water Protection will call to set up an appointment to meet you on the property and design a septic system based on the **number of bedrooms** in the proposed dwelling. **YOU MUST HAVE SEPTIC APPROVAL BEFORE OBTAINING A BUILDING PERMIT.** (NOTE: LPP OR MOUND SYSTEM FEE - \$700.00)

**STEP #2** Prior to issuance of a building permit, an **ADEQUATE FACILITIES TAX** must be paid, if applicable. This tax is based on 60 cents per heated square foot on residential buildings and 25 cents per total square foot under roof on commercial buildings. Make check or money order payable Fayette County Trustee (round to the nearest dollar).

**STEP #3** A building permit will be issued with septic approval and a receipt of AFT paid only. Please ensure your house plans show the heated and unheated square footage as well as all plumbing fixtures. **Your plans returned. We do not keep house plans. Building permit fees for houses are calculated as follows:** 10 cents per heated square foot, 5 cents per unheated square foot and \$5.00 per plumbing fixture, with a minimum building permit fee of \$25.00 and a minimum plumbing permit fee of \$10.00. **Building permit fees for mobile homes are as follows:** \$50.00 for a single wide, \$100.00 for a double wide and \$150.00 for a triple wide. The following information is required for a mobile home permit: brand name of mobile home, size, year, cost and name of seller. **Commercial permit fees are based on \$3.00 per \$1000.00 of the contract price.** A copy of the signed contract is required. Make check or money order payable to Fayette County Planning Office.

### ELECTRICAL PERMITS MUST BE OBTAINED FROM YOUR SERVICE PROVIDER

#### ADDITIONS OR ACCESSORY BUILDINGS

A building permit is required. Please provide us with the dimensions of the building / addition as specified above. Construction plans may be required. Check with the Fayette County Office of Planning and Development for any other type of building.

#### OFTEN NEEDED PHONE NUMBERS

Planning and Development Office	(901)465-5250
Division of Ground Water Protection	(901)465-7414
Fax to the above two offices	(901)465-5259
Public Works Department (culvert sizing)	(901)465-5232
Chickasaw Electric	(901)465-3591
Somerville Light, Gas & Water	(901)465-7300
Hardeman-Fayette Utility	(901)877-6263
TN Forestry Department (burn permits)	(901)465-7349